

LEHIGH COUNTY CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON OCTOBER 12, 2017

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 PM at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Dan Hunsicker	Vice Chairman/Farmer Director
Bill Royer	Public Director
Amanda Holt	Commissioner Director
Mary Ellen Snyder	Public Director
Anton Shannon	Farmer Director
Paul Semmel	Farmer Director

Staff:

Bill McFadden	District Manager
Cammy Kiechel	Executive Assistant
Damian Painter	Ag Resource Conservationist

Agencies:

Pete Zakanyycz	NRCS
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Public:

Alex Tamerler
Adele Bon-Shannon

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS – none

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS - none

APPROVAL OF SEPTEMBER 2017 BOARD MEETING MINUTES

It was on motion by Mary Ellen Snyder & seconded by Bill Royer to accept & approve the minutes from the September 14, 2017 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Pete Zakanyycz, NRCS, reported that they have been working at the Seed Farm putting in diversion pipes and working on other clean up areas. Pete also reported that they received a lot of funding for the Roy Kunkel farm. They have been doing a lot of work out there.

TREASURER'S REPORT

Update on Contingency Monitoring

There were no questions regarding the reports.

Approval of Disbursement of Bills for September 2017

It was on motion by Bill Royer and seconded by Dan Hunsicker to approve & accept the Disbursement of Bills for September 2017. All were in favor.

COMMITTEE REPORTS

Admin/HR Sub-Committee Meeting

The committee has continued to meet on HR standards and guidelines.

Water Quality Committee Meeting

Bill Erdman noted that the Water Quality staff had a meeting to discuss the DEP permitting requirement changes, concerns regarding renewals, and other items that are in the works and are under consideration. There is a listening session in November for some of the staff to attend.

DIRECTOR ACTION ITEMS

1. Joel Loch Nutrient Management Plan

It was on motion by Paul Semmel & seconded by Dan Hunsicker to accept the updated Nutrient Management Plan for the Joel Loch Farm. All were in favor.

NEW BUSINESS ITEMS

Bill Erdman reported that the Admin Committee will have a new draft budget for 2018 ready for the November Board Meeting for approval. He noted that the general consensus is that there are no dramatic changes. He also noted that the Medical Plan with Blue Cross for the staff has been renewed for next year.

PACD Regional Meeting Updates

Bill McFadden reported that the State has not yet approved the budget so the reimbursements will not occur until it is approved. The District will watch spending and hopefully there will be no cuts to the reimbursements.

Amanda Holt reported that there was a lot of discussion regarding the Spotted Lantern Fly. She also noted that the District Directors are encouraged to make sure that there is continuity on the Board. It was also brought up that there is more funding for the Dirt & Gravel Roads/Low Volume Roads projects so the projects need to get completed to make more funding available. There was also a motion passed in support of shortening the 90 day extension of Nutrient Management plans.

OLD BUSINESS ITEMS – Bill Erdman noted that the following Business Items remain ongoing:

1. Werner & Co. Report
2. Additional Office Space
3. Administrative Support Position
4. Legacy Cost Analysis

Amanda Holt noted that the Legacy Cost should be included in the future audit. Bill McFadden will contact the auditor and he will also include a copy of the audit in the next board meeting packet.

5. Danweber Property

PUBLIC COMMENT – none

CALENDAR ITEMS

1/17-18/2018 – PACD - SCC Winter Meeting, State College

7/15-18/2018 – NACD - Northeast Regional Meeting & PACD/SCC Meeting, Lancaster, PA.

NEXT MEETING DATE: Thursday November 9, 2017 – 6:30 PM – Classroom #108

ADJOURNMENT – Bill Erdman adjourned the meeting at 7:50 pm.

Respectfully submitted,

Paul Semmel
Secretary/Treasurer

Cammy Kiechel
Recorder