

LEHIGH COUNTY CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON NOVEMBER 10, 2016

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 6:30 PM at the Lehigh County Conservation District Office located at 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Dan Hunsicker	Vice Chairman/Farmer Director
Paul Semmel	Secretary/Treasurer/Farmer Director
Geoff Brace	Commissioner Director
Mary Ellen Snyder	Public Director
Anton Shannon	Farmer Director
Bill Royer	Public Director

Staff:

Bill McFadden	District Manager
Cammy Kiechel	Executive Assistant
Kevin Castro	Resource Conservationist
Jolie Chylack	Environmental Educator

Agencies:

Linda Mackey	SCC/DEP Conservation District Field Representative
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Public: Alex Tamerler

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENTS ON NON-AGENDA ITEMS - none

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS - none

APPROVAL OF LAST MONTH'S BOARD MEETING MINUTES

It was on motion by Dan Hunsicker & seconded by Paul Semmel to accept & approve the minutes from the October 13, 2016 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Linda Mackey, SCC/DEP Conservation District Field Representative, noted that Anderson Hartzell is the new Acting Regional Director of the Northeast Regional Office until a permanent selection is made. The Waterways & Wetlands Program are unaffected and will continue to function as previously. She noted that her monthly report has other items of interest.

TREASURER'S REPORT

Update on Contingency Monitoring

Bill Erdman noted that the Balance Sheet is included in the packets for review. Also included is the quarterly report for Lehigh County that Bill McFadden provides to them. There was discussion regarding the Legacy Costs and how the County receives this cost concept. It was noted by Geoff Brace that they appreciate the clarification of funds.

Approval of Disbursement of Bills for October 2016

It was on motion by Geoff Brace and seconded by Anton Shannon to approve & accept the Disbursement of Bills for October 2016. All were in favor.

## COMMITTEE REPORTS

### Environmental Education

Jolie Chylack, the District's new Environmental Educator, reported that Bill McFadden and other staff members have been working with her on new ideas. She noted that the Conservation Districts statewide have some great ideas.

### Water Quality Committee

Kevin Castro reported that the workload is still very high. The staff went to State College for the annual Water Quality training. One of the biggest takes from the conference is that the Notice of Termination process has become a lot more intense. There was a lot of discussion on this issue with the Directors. It was suggested that there should be some outreach and education to engineers and the development community regarding what is required. It was discussed as to how much of the responsibility belongs to the municipalities.

### Dirt & Gravel Roads

Bill McFadden reported that the work on the Valley Road Project is completed. The other Dirt & Gravel Roads project will be worked on in the spring.

DIRECTOR ACTION ITEMS - none

NEW BUSINESS ITEMS - none

OLD BUSINESS ITEMS - none

## PUBLIC COMMENT

Alex Tamerler posed the question regarding the process for handling projects over 1 acre of earth disturbance that were not previously permitted. There was much discussion regarding these issues.

## CALENDAR ITEMS

NEXT MEETING DATE: Thursday, December 8, 2016 – 6:30 PM – Classroom #108

ADJOURNMENT – Bill Erdman adjourned the meeting at 7:15 PM.

Respectfully submitted,

Paul Semmel  
Secretary/Treasurer

Cammy Kiechel  
Recorder