

LEHIGH COUNTY CONSERVATION DISTRICT  
MINUTES OF THE DIRECTORS' BOARD MEETING HELD ON JUNE 9, 2016

Vice-Chairman Dan Hunsicker called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 PM at the Lehigh County Conservation District Office located at 4184 Dorney Park Rd, Allentown, PA 18104

Present were:

Directors:

Dan Hunsicker	Vice-Chairman
Mary Ellen Snyder	Public Director
Bill Royer	Public Director
Paul Semmel	Farmer Director
Geoff Brace	Commissioner Director
Anton Shannon	Farmer Director

Associate Directors:

Chris Strohler	Wildlands Conservancy
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Agencies:

Linda Mackey	SCC/DEP Conservation District Field Representative
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Staff:

Bill McFadden	District Manager
Kevin Frederick	Assistant District Manager–via conference call for Executive Session only
Holly Kaplan	Resource Conservationist

Public:

Alex Tamerler	
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PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS -none

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS- none

APPROVAL OF LAST MONTH'S BOARD MEETING MINUTES

It was on motion by Bill Royer & seconded by Paul Semmel to accept & approve the minutes from the May 12, 2016 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Chris Strohler, Wildlands Conservancy, reported on the many projects completed and ongoing at the Wildlands Conservancy, including work on the Lehigh River Water Trail and other trail projects, property stewardship and land preservation projects, and ecological restoration projects. He also noted that the Lehigh River sojourn is upcoming and volunteers would be appreciated.

Linda Mackey, SCC/PADEP Conservation District Rep., reported that there are a lot of changes within DEP including the resignation of the DEP's Secretary, and the Section Chief for NPDES/ES has been moved to a different program. She noted that the watershed specialist position is being reviewed in order to update the expected deliverables to focus on more "on the ground" projects. Linda also extended thanks to LCCD for recent help given to Northampton County Conservation District and other districts – in particular Kevin Frederick for MS4/MOU templates and Damian Painter for assistance with the nutrient management program.

TREASURER'S REPORT

Update on Contingency Monitoring

Bill McFadden noted that the bank account is in a good position – the account appears to be back up to the start-of-year amount, since we received our money from the state and have recently received an influx of plan review fees.

Approval of Disbursement of Bills for April 2016

It was on motion by Bill Royer & seconded by Geoff Brace to accept & approve the Disbursement of Bills for May 2016. All were in favor.

## COMMITTEE REPORTS

### Dirt & Gravel Roads

Bill McFadden noted that they have at least 6 more projects in 4 different municipalities lined up, and are awaiting funds to be disbursed from the state for the projects. He said that additionally he has a meeting set up with the City of Allentown to discuss the Low Volume Roads program.

### Outreach and Education

Mary Ellen Snyder requested that an Outreach and Education committee meeting be set up within the next month. Bill McFadden noted that the requested report on the 2016 Envirothon was handed out with the meeting packet. Linda Mackey passed around the statewide results from the 2016 Envirothon.

## DIRECTOR ACTION ITEMS - none

## NEW BUSINESS ITEMS - none

## OLD BUSINESS ITEMS

### New bookkeeper/clerical employee

Bill McFadden reported that he is reviewing the resumes that were received and is going to narrow it down to the top ten. The top ten will then be sent out to the board members to rank.

### Photo ID's

Bill McFadden noted that he has begun to make photo ID's for the staff members.

### Capital Replacement Plan

Bill McFadden noted that the capital replacement plan is being included in the 2017 budget.

## PUBLIC COMMENT

Geoff Brace brought up the issue of bond financing/agricultural preservation and level of the county's involvement. He said that conversations are ongoing, and anyone is welcome to share their thoughts with the commissioners via [commissionersoffice@lehighcounty.gov](mailto:commissionersoffice@lehighcounty.gov).

## EXECUTIVE SESSION

An executive session was held to discuss a personnel issue.

## CALENDAR ITEMS

July 27-28 PACD/SCC Joint Annual Conference – State College, PA. Emails will be sent out to board members.

NEXT MEETING DATE: Thursday, July 14th, 2016 – 7:00 PM – Classroom #108

ADJOURNMENT – Dan Hunsicker adjourned the meeting at 8:50 PM.

Respectfully submitted,  
Bob Souder  
Secretary/Treasurer

Holly Kaplan  
Recording Treasurer