

LEHIGH COUNTY CONSERVATION DISTRICT
POLICY ON
PUBLIC INPUT/CONDUCT AT BOARD MEETINGS

The Lehigh County Conservation District respects and appreciates responsible input from members of the general public on conservation matters in Lehigh County. Therefore, it shall be the policy of the district board to accept public input in an orderly and constructive manner during monthly meetings. Such input should be brief, concise and to the point.

Advance verbal, written or electronic requests to the district manager or the manager's designee are preferred and will be accepted prior to the meeting. The request should include the type of issue, the length of time requested, and any other pertinent details.

In lieu of advance written, verbal or electronic notice, at the beginning of each board meeting, the chair will ask during the additional agenda items part of the meeting, if any member of the public wishes to address the board, the matter to be addressed, the length of time requested and any other pertinent details. The designated time on the agenda and length of public input shall be at the discretion of the chair. General items will be placed at the end of the meeting under "other business." Specific discussions about agenda items will be held prior to the board's discussion or action about that agenda item.

If a member of the public misses the "additional agenda items" part of the meeting and wishes to address the Board, a specific amount of time may be made available at the end of the board meeting under "Other Business" as time permits.

Comments and questions will be noted. Directors or staff will make no attempt to answer specific questions or argue existing district policy during a public meeting. Issues raised will be taken under advisement and referred to the appropriate committee for discussion.

Inappropriate behavior such as outbursts, disorderly, disrespectful, or boisterous conduct will not be tolerated during monthly board meetings. The chair may issue one warning to the individual(s) responsible for the inappropriate behavior. Any additional incidents by the individual(s) during the meeting may result in the chair dismissing that person(s) from the meeting.

Adopted at a public meeting of the Lehigh County Conservation District Board of Directors on October 12, 2000