

LEHIGH COUNTY CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON SEPTEMBER 09, 2021

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 pm
at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Bill Royer	Public Director
Adele Bon-Shannon	Public Director
Paul Semmel	Treasurer/Secretary/Farmer Director
Arland Schantz	Farmer Director

Associate Directors:

Staff:

Kevin Frederick	District Manager
Holly Kaplan	Assistant Manager
Marlene Mera	Executive Assistant

Agencies:

Linda Mackey	DEP/SCC Conservation District Field Representative
Austin Drager	NRCS Representative

Public:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

APPROVAL OF AUGUST 12TH 2021 BOARD MEETING MINUTES

It was on motion by Bill Royer and seconded by Paul Semmel to accept and approve the minutes from the August 12, 2021 Board of Directors' Meeting as written. All were in favor. Bill Erdman abstained

AGENCY REPORTS

Austin Drager, NRCS Representative, mentioned that the Conservation Stewardship Program started late this year. There were three applications for Lehigh county, with two selected for funding. Also, additional money was available to assist participants in installing practices through EQIP for 2021. One livestock project in Lehigh county implemented a roof this year, and through this incentive increase, they will receive a 121% for their roof. Overall, it has been a busy few months.

Linda Mackey, DEP/SECC Conservation District Field, highlighted in addition to her report, On October 28, the southeast PACD regional meeting will be held remotely or in person. Conservation district, associate directors, district staff, and partners are cordially invited to attend.

COUNTY UPDATES

TREASURER'S REPORT

Update on Contingency Monitoring

Paul Semmel mentioned that the total liability and equity remained the same for July, increasing in August.

Legacy Cost

Kevin Frederick mentioned that the following legacy cost would generate for October.

APPROVAL OF DISBURSEMENTS OF BILLS FOR AUGUST 2021

It was on motion by Adele Bon-Shannon and seconded by Bill Royer to approve and accept the Disbursement of Bills for August 2021. All were in favor.

COMMITTEE REPORTS

Water Quality

Holly Kaplan shared that interviews are currently taking place, hoping to have someone hired for the NOT position for October.

HR Committee

Bill Royer mentioned that the employee handbook is currently under revision.

Dirt & Gravel

Paul Semmel stated that the audit took place with the state. The state required additional information for specific projects. Kevin will share the final findings with the Board Members once it is received.

DIRECTOR ACTION ITEMS

2021/2022 Spotted Lantern Fly Grant – Action to Accept

The awarded \$5050 shall contribute to any additional funds required to complete the work plan and outreach terms. It was on motion by Paul Semmel and seconded by Bill Royer to approve and accept 2021/2022 Spotted Lantern Fly Grant. All were in favor.

Petre Nutrient Management Plan Referral

Kevin Frederick briefly updated us that he reached out to Petre's planner to see where he was with the submission of his plan. The District should receive Petre's Nutrient Management plan in the next two weeks. It was on motion by Adele Bon-Shannon and seconded by Paul Semmel to follow up with the referral by September 30. All were in favor.

NEW BUSINESS ITEMS

LCCD 2022 DRAFT Budget

If anyone has any questions or comments, reach out to Kevin before Friday, September 24.

PUBLIC COMMENT

CALENDAR

1. SCC Meetings September 14
2. PACD Management Summit September 15 – 16
3. Conservation District Watershed Specialist Meeting October 5-7

NEXT MEETING DATE: Thursday, October 14, 2021 – 7:00 pm – Remotely

ADJOURNMENT – Paul Semmel adjourned the meeting at

Respectfully submitted,
Paul Semmel
Secretary/Treasurer

Marlene Mera
Recorder 7:42