

LEHIGH COUNTY CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON DECEMBER 9TH, 2021

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 pm at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Bill Royer	Public Director
Adele Bon-Shannon	Public Director
Paul Semmel	Treasurer/Secretary/Farmer Director
Arland Schantz	Farmer Director

Associate Directors:

Staff:

Kevin Frederick	District Manager
Holly Kaplan	Assistant Manager
Marlene Mera	Executive Assistant
JohnRyan Polascik	Resource Conservationist

Agencies:

Linda Mackey	DEP/SCC Conservation District Field Representative
Austin Drager	NRCS Representative
Paul Mack	CPA, CFE Certified Accountant

Public:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

APPROVAL OF NOVEMBER 11TH 2021 BOARD MEETING MINUTES

It was on motion by Adele Bon-Shannon and seconded by Paul Semmel to accept and approve the minutes from the November 11th, 2021 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Austin Drager, NRCS Representative, shared that the county had a successful fiscal year. Austin and Amanda continue to work together on conservation planning. Besides that, everyone has been doing a great job and busy planning for next year.

Linda Mackey, DEP/SECC Conservation District Field, referenced the small project permit in her report briefly discussed in last month's meeting. Linda also mentioned that any necessary changes on the Nutrient and Odor Management have to go by the State Conservation Commission members. Also, the Northeast Regional Office has begun interviewing for the Conservation District Field Rep position.

COUNTY UPDATES

TREASURER'S REPORT

Update on Contingency Monitoring

Paul Semmel mentioned a difference of \$10,000 between the past two months. Paul Semmel also stated signing off on the Mosquito Grant of \$137,000.

APPROVAL OF DISBURSEMENTS OF BILLS NOVEMBER 2021

It was on motion by Bill Royer and seconded by Adele Bon-Shannon to approve and accept the Disbursement of Bills for November 2021. All were in favor.

COMMITTEE REPORTS

Water Quality

Holly Kaplan expressed that the department continues to flow with steady work. JohnRyan briefly introduced himself and spoke a bit about his background.

HR Committee

Bill Royer stated appraisals are currently in the works of being done and mentioned everyone is doing a great job.

Agriculture Committee

Kevin Frederick expressed that the committee met to focus on the goals to reword and broaden them and still keep the District's mission.

DIRECTOR ACTION ITEMS

NEW BUSINESS ITEMS

LCCD 2020 District Audit DRAFT

Paul Mack, a certified public accountant from CAMPBELL, RAPPOLD & YURASAITZ LLP, summarized his findings for LCCD'S 2020 financial statements. In addition, Paul answered and clarified any questions about the audit. It was on motion by Bill Royer and seconded by Adele Bon-Shannon to approve and accept LCCD's 2020 District Audit Draft. All were in favor.

OLD BUSINESS ITEMS

PUBLIC COMMENT

CALENDAR

SCC Meeting – 1:00pm January 26, 2022

SCC Conference Calls – 8:30 – 10:00 AM December 14, 2021 & February 15, 2022

Leadership Development Staff Conference Hybrid – State College and Virtual February 16-17, 2022

NEXT MEETING DATE: Thursday, January 13th, 2021 – 7:00 pm – Virtual

ADJOURNMENT – Paul Semmel adjourned the meeting at

Respectfully submitted,
Paul Semmel
Secretary/Treasurer

Marlene Mera
Recorder 8:00